

SAN DIEGO JUNIOR THEATRE TUITION ASSISTANCE APPLICATION

FALL 2023 DEADLINES

Return completed applications to the administrative office by the following dates:

July 24 If auditioning for *Sound of Music*

September 1 All Fall Classes and Camps

November 13 Thanksgiving Break Camp

San Diego Junior Theatre is pleased to offer tuition assistance (**up to 50% of the class/camp price**) to families who would not otherwise be able to participate in our program. Funding is limited and requires an application process. Determinations are made by San Diego Junior Theatre's Education Committee.

Applications must be submitted on or before each session deadline (shown above) and you will be notified of eligibility one week prior to the first class. Please note that your enrollment in a specific class is not confirmed until the Friday before the start of a session. If a spot you requested is not available, we will make every effort to accommodate you in a second or third choice.

Applicants who wish to audition for a production need to show proof of Tuition Assistance Eligibility.

When applying for financial assistance at Junior Theatre, all policies and procedures must be adhered to. Because Junior Theatre receives a high demand for assistance each session, ***it is each applicant's responsibility to submit complete application forms and all requested documents BEFORE each deadline. Neglecting to follow these procedures or failure to submit necessary documents will result in a denied application.***

FUNDING and ELIGIBILITY GUIDELINES:

Junior Theatre follows gross income eligibility guidelines established for the **Federal Free & Reduced Lunch program**. To check your eligibility, please refer to the online chart located at: <http://www.fns.usda.gov/wic/howtoapply/IEG-FR-WIC-13.pdf>. Based on your submitted application material, the committee will determine a funding amount for each student.

APPLICATIONS ARE CONSIDERED ON A FIRST-COME, FIRST-SERVED BASIS.

STEP 1: Collect 1) This Tuition Assistance Application Packet, 2) a schedule of classes, and 3) a class registration form.

STEP 2: Fill out all areas of information on the Tuition Assistance application completely. If you need more room in the explanation portion, feel free to attach an additional sheet. If you have questions about completing the form, contact the Junior Theatre Administration Office.

STEP 3: Choose one class per child and fill out all areas of the registration form. A student will be funded for **either a class or camp for the current session**. Tuition Assistance does not cover extended day care for camp programs. Tuition Assistance cannot be granted for more than two consecutive sessions (summer camp is the exception).

STEP 4: Submit the following documentation as proof of income:

- Copy of most recent federal income tax form, pages 1- 2, **must be included**.
- Parent(s)/Guardian(s) last three pay stubs, if currently employed.
- Copies of any current court orders including: child support, alimony, foster care or dependent care placements.
- Copies of letters showing amounts received from federal, state, county, or city agencies for such benefits as welfare, child supports, alimony, social security, Unemployment Insurance, SSI, foster care payments, WIC, CalFresh/SNAP, etc.
- Completed Tuition Assistance Application (pages 3-5)
- Completed Registration Form.
- \$25.00 Non-refundable Application Fee: Check/Credit Card /Money Order/Cash

If there are circumstances affecting your income or preventing you from including all the required documents, please provide an explanation with your application. Call the Administration Office if you have any questions regarding income verification.

NOTE: when reapplying for Tuition Assistance you must submit **current** information each session; the Tuition Assistance Committee will not have your past applications or income information on hand when the application is processed.

STEP 5: Staple together your Tuition Assistance form, class registration form, and a copy of your income information. Mail the completed package with your **\$25.00 non-refundable application (\$25 per child) fee** to the address below. NOTE: should your application not be approved, this fee can be applied to the cost of the class requested.

Send or bring completed tuition assistance forms and the class fee(s) to:

San Diego Junior Theatre
Attn: Tuition Assistance Committee
Casa del Prado, Balboa Park
1650 El Prado, Suite 208
San Diego, CA 92101-1622

Questions? Please contact:

JT Education Office: 619-239-1311
registration@juniortheatre.com

TUITION ASSISTANCE APPLICATION

NAME OF STUDENT: _____

NAME OF STUDENT: _____

NAME OF STUDENT: _____

REMINDER: In order to process your application for Tuition Assistance you must submit documentation of income, as well as a **\$25.00 class fee for EACH child**. The application fee for members of SDJT Confetti will be \$75.00 for the year.

Until ALL the information is received, your application cannot be processed and registration for class cannot be completed. **In order to audition for any Junior Theatre production, you must submit a completed Tuition Assistance application prior to receiving an audition time.**

I have included the following (please mark all that apply):

_____ **Tuition Assistance Application** with all information completed

_____ **Most recent federal income tax return**, pages 1-2. (For accounting purposes, this information may be released to government organizations.)

_____ **Proof of current household income** by (check all that apply):

_____ most recent three pay stubs

_____ copies of letters of federal, state, county or city benefits (Social Security, Unemployment Insurance, Welfare, SSI, foster care payments, etc)

_____ copy of child support order and/or alimony order

_____ other documentation:
(ward of the court order, foster home placement, etc.)

_____ **Registration form** with **one** class selected per child. (Please remember if your child has been funded for two consecutive sessions, the child can not be funded for a third session. Your child is welcome to reapply for future sessions. Summer camp is the exception to this rule.)

_____ **\$25.00 non-refundable application fee** for EACH child who is applying for Tuition Assistance (check or money order made payable to “San Diego Junior Theatre”, credit card number provided on registration form, or cash). Should your application not be approved, this fee can be applied to the cost of the class requested.

Name of person completing the TA application

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First Student: _____ Age: _____

Address: _____

School: _____ Grade: _____

Attends: _____ Public School _____ Private School

If attending Private school, is your child receiving financial assistance for school tuition?

Yes _____ No _____ Amount of private school financial assistance _____

Does your child receive free or reduced lunch at school? Yes _____ No _____

Second Student: _____ Age: _____

Address: _____

School: _____ Grade: _____

Attends: _____ Public School _____ Private School

If attending Private school, is your child receiving financial assistance for school tuition?

Yes _____ No _____ Amount of private school financial assistance _____

Does your child receive free or reduced lunch at school? Yes _____ No _____

Third Student: _____ Age: _____

Address: _____

School: _____ Grade: _____

Attends: _____ Public School _____ Private School

If attending Private school, is your child receiving financial assistance for school tuition?

Yes _____ No _____ Amount of private school financial assistance _____

Does your child receive free or reduced lunch at school? Yes _____ No _____

HOUSEHOLD INFORMATION:

Total number of persons in household: _____ Please list names and relationship to child:

Name

Relationship

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Mother/Guardian's Name: _____

Address: _____

Home Phone _____ Work Phone _____ Cell Phone _____

Occupation: _____ Total Gross Monthly Income (before taxes) _____*

Please list **ALL** sources of gross monthly income and amounts (documentation required):

Source of Income ***Amount** (should match total gross monthly income noted above)

Father/Guardian's Name: _____

Address: _____

Home Phone _____ Work Phone _____ Cell Phone _____

Occupation: _____ Total Gross Monthly Income (before taxes) _____*

Please list **ALL** sources of gross monthly income and amounts (documentation required):

Source of Income ***Amount** (should match total gross monthly income noted above)

FURTHER EXPLANATION: If there is anything required with this application which you've failed to submit, OR if there is a discrepancy between what you're submitting and your current situation, please explain below or in an attached document. You may also wish to include any special circumstances such as recent illness, unemployment, etc.

How did you hear about us? Returning Student Newspaper School Flyer Website/Internet Attending shows From a friend Other _____

1st CHILD: First & Last Name _____ Gender & Pronouns: _____
Age: _____ Birthdate (m/d/yr): _____ Current Grade: _____ School: _____

2nd CHILD: First & Last Name _____ Gender & Pronouns: _____
Age: _____ Birthdate (m/d/yr): _____ Current Grade: _____ School: _____

MAILING ADDRESS: _____ City: _____ Zip: _____

EMAIL ADDRESS: _____

PARENT/GUARDIAN: First & Last Name: _____
Address same as above? Yes No Home phone: (_____) _____ Cell phone: (_____) _____
Occupation: _____ Work phone: (_____) _____

2nd PARENT or 2nd ADULT for EMERGENCY CONTACT First & Last Name: _____
Home phone: (_____) _____ Cell phone: (_____) _____

Parents, are you a JT Alum? Yes No If so, what year did you graduate? _____

REGISTRATION INFORMATION:		Day of Class	Cost of Class
Student First Name	Class or Camp Name		

METHOD OF PAYMENT: <input type="checkbox"/> Check enclosed <input type="checkbox"/> Cash <input type="checkbox"/> Charge to my Credit Card : (Circle one) VISA AMEX MC DSC Card account number: _____ Expiration Date: _____ CVV: _____ Is the credit card billing address the same as above? <input type="checkbox"/> Yes <input type="checkbox"/> No If no: Billing address: _____ City: _____ Zip: _____	Sub-total: _____ Donation to scholarship fund (tax deductible): _____ Grand Total: _____
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Parent or Guardian: Please Read and Sign This Release!
Please note that all students must be toilet trained.

I agree on behalf of my child/children's participation in SDJT programs, the activities while on the premises is voluntary and at the sole risk of the undersigned. I assign to release and discharge SDJT from any claim, demand, injury, cost, or liability arising out of or resulting from my child's participation in the activities or the use of the premises in connection with the activities. I agree to indemnify, hold harmless, assume liability for and defend SDJT, its trustees, officers, employees, volunteers, members and agents from all costs and expenses, including, but not limited to: attorney's fees, reasonable investigative and discovery costs, court costs, and any other sums which San Diego Junior Theatre, its trustees, officers, members, employees, volunteers, members and agents may pay or become obligated to pay for injury, including death, to persons or damage to property, from our actions or omissions and arising from any cause, except for matters caused by the negligence or willful misconduct of SDJT while acting within the scope of duties of such relationship to SDJT. Junior Theatre may use photos of classes for promotional purposes. Students will never be identified or named. Please contact a staff member if you do not want your child's photo to be used.

As the parent or court-appointed legal guardian for the above named children, I hereby give my consent to SD Junior Theatre to obtain all emergency dental or medical care prescribed from a duly licensed physician (M.D.) or dentist (D.D.S.). This care may be given under whatever conditions are necessary to preserve life, limb, or the well-being of my dependent.

Signature (in ink): _____ **Date signed:** _____

Concerns? SDJT strives to meet the diverse needs of all children. If your child would benefit from accommodations due to a medical condition, disability, or other special circumstance, please check this box. Our Education Staff will follow up with you.

